

MINUTES

Regular Board of Education Meeting Wednesday, January 25, 2017, at 6:00 p.m. Board of Education Room at Durand Middle/High School

Board Members Present: Paul Hoch, Tammy Hoyt, Audrey Martin, Becky Richardson, Jason Weisenbeck, Bill Yingst

Board Members Absent: Amanda Bauer

Administrative Staff Present: Bill Clouse, Greg Doverspike, Erika Johnson, Barb O'Brien, Michelle Zagozen

Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on December 21, 2016.
- c. Treasurer's Report: As of December 31, 2016, the total balance of all district funds was \$2,524,078.39.
- d. Vouchers: Addendum to the December general fund voucher list including checks numbering 32551 to 32585 in the amount of \$52,355.34 and ACH payments in the amount of \$180,732.04; and the January general fund voucher list including checks numbering 32586 to 32725 and ACH payments in the amount of \$454,591.89 and the building fund voucher list including checks numbering 1661 to 1664 and ACH payments in the amount of \$32,419.68.

Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the consent agenda items. Motion carried by a unanimous voice vote.

Appearances Before the Board

- a. Student Council Representatives
No student representatives were in attendance.
- b. Academic Career Plan Presentation
Academic and Career Planning is a new DPI requirement beginning 2017-18 for students in grades 6-12. Mrs. O'Brien presented information about the new requirement. We are already doing many components that will help us meet the new requirement, such as Junior Achievement, Reality Check, and a financial literacy graduation requirement. DPI is providing a new software at no cost to us called Career Cruising that students can use as a tool to help guide them in choosing a career path and finding educational institutions.

Business

- a. Space Availability Cap for 2017-2018 Open Enrollment
Space availability cap for 2017-18 open enrollment applications was presented with 7 spaces in Kindergarten; 10 spaces in Grade 1; 24 spaces in Grade 2; 17 spaces in Grade 3; no available spaces in early childhood; no available spaces in elementary or middle/high school special education with the exception of cross categorical where there are 2 spaces open at the elementary school, 7 spaces at middle school and 5 spaces at high school. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the Space Availability Cap for 2017-18 as presented. Motion carried by a unanimous voice vote.

b. Out-of-State Travel

A list of known out-of-state trips for the remainder of 2016-17 and for 2017-18 were presented for approval, including HMV to Shell EcoChallenge; 6th grade to Festival of Nations; middle school to National Eagle Center; senior class and 8th grade to Valleyfair; D-Club to Twins baseball game; Fine Arts Trip to Twin Cities; ski trip for grades 5-8; and 7th grade to theater in St. Paul to see a Christmas Carol. Motion made by Ms. Martin and seconded by Mr. Hoch to approve the out-of-state travel requests as presented. Motion carried by a unanimous voice vote.

c. 2015-2016 Audit Report

The district received a clean audit for 2015-2016.

d. Request from Durand High School Trap Team to be a Lettered Activity

Chris Walker, head coach for the Durand High School trap team, requested that members be able to earn a varsity letter and receive recognition for it. He said the team will continue to operate as a fully funded club and was not asking for any financial support from the school district. Motion made by Ms. Martin and seconded by Mr. Weisenbeck to allow the club to present letters to the members that earn them and to present the letters at their own banquet and also to allow a team picture be put in the school yearbook. Motion carried by a unanimous voice vote.

Committee Reports

a. Curriculum, Instruction, and Technology

i. 2017-2018 High School Course Handbook

ii. Elementary Reading Intervention Program

Approval for Corrective Reading, an intervention program for elementary students, was requested. The cost for the program will come out of federal special education grant flow thru funds.

iii. Contract with SchoolMessenger for Website Hosting

Our website is not currently compliant for disabled individuals. SchoolMessenger will help us update our website and make it compliant. Fee for the first year of the contract is \$4,800 and a renewal fee of \$2,300 thereafter.

Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to approve the 2017-2018 high school course handbook, the purchase of an elementary reading intervention program, and a contract with SchoolMessenger for website hosting. Motion carried by a unanimous voice vote.

Personnel

a. Resignations

i. Middle/High School Library Aide

ii. Junior Varsity Softball Coach

iii. Elementary School Music Teacher

Motion made by Mrs. Richardson and seconded by Ms. Martin to accept the resignations of Kayla Campbell, middle/high school library aide; Geoffrey Baumann, JV softball coach, and Paula Zwiefelhofer, elementary school music teacher. Motion carried by a unanimous voice vote.

b. Hires

i. Assistant Forensics Coach

ii. Long-Term Substitute Middle/High School Library Aide

iii. Junior Varsity Softball Coach

Motion made by Ms. Martin and seconded by Mr. Hoch to approve hiring Lindsey Pelke as an assistant forensics coach; Theresa Brantner as a long-term substitute middle/high school library aide; and Mark Fredrickson as a JV softball coach. Motion carried by a unanimous voice vote.

Administrative Reports

a. Greg Doverspike, District Administrator

i. TEACH Infrastructure Grant

We were awarded a TEACH infrastructure grant in the amount of \$38,412. Many things that were done with the building projects such as fiber, switches, and access points qualified for this grant.

- ii. Dr. Evers Visit
Projects in each of our career and technical education areas will be demonstrated to Dr. Evers when he visits Durand High School on February 22nd. A lunch is also being planned for his visit.
 - iii. CESA Joint Board of Education/PAC Meeting
Let Mr. Doverspike or Mrs. Komro know if you would like to be registered for the CESA Joint Board/PAC meeting on March 29.
 - iv. 30th Anniversary Basketball Game Re-Cap
The celebration of the 30th anniversary of the girls basketball team state championships was well attended and received.
- b. Bill Clouse, Middle/High School Principal
Mike Travis from UW-Extension met with Mr. Clouse and Jordan Kurtz, agriculture teacher, about doing a research project with Horticulture II students utilizing the greenhouse. Some of the research will involve the study of mineral content in crops.
 - c. Erika Johnson, Elementary Principal
 - d. Barb O'Brien, Curriculum Coordinator/Education Effectiveness
 - e. Michelle Zagozen, Director of Pupil Services
Sheriff Joel Wener, Chief Stan Ridgeway, and a part-time police officer assisted with ALICE training to all staff Tuesday morning during a school safety meeting.
 - f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session 19.85(1)(c)

Motion made by Mrs. Hoyt and seconded by Mrs. Richardson to convene into executive session in accordance with §19.85 (1)(c). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Ms. Martin and seconded by Mrs. Hoyt to return to open session. Motion carried. Returned to open session at 7:24 p.m.

Take Action on Items Discussed During Executive Session

No action taken.

Adjournment

Motion made by Mr. Hoch and seconded by Mrs. Hoyt to adjourn. Motion carried.

Meeting adjourned at 7:26 p.m.

Secretary,



Linda Komro