

## MINUTES

**Regular Board of Education Meeting  
Wednesday, July 20, 2016  
6:00 p.m.  
Durand Middle/High School Cafeteria**

Board Members Present: Amanda Bauer, Paul Hoch, Tammy Hoyt, Audrey Martin, Becky Richardson, Jason Weisenbeck, Bill Yingst

Administrative Staff Present: Bill Clouse, Greg Doverspike, Erika Johnson, Barb O'Brien Michelle Zagozen

### Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

### Pledge of Allegiance

### Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

### Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on June 22, 2016.
- c. Treasurer's Report: As of June 30, 2016, the total balance of all district funds was \$10,216,361.11.
- d. Vouchers: Addendum to the June Fund 10 voucher list including checks numbering 31564 to 31608 and ACH payments in the amount of \$193,100.92; and the July Fund 10 voucher list including checks numbering 31609 to 31677 and ACH payments in the amount of \$496,060.26; and the Fund 44 and 49 voucher list including checks numbering 1632 to 1636 and ACH payments in the amount of \$2,156,311.94.

Motion made by Ms. Bauer and seconded by Mrs. Richardson to approve the consent agenda items. Motion carried by a unanimous voice vote.

### Appearances Before the Board

Greg Fay, Dan Richardson, and Ron Keys all spoke in support of changing the school district name to include Arkansaw.

### Business

- a. Discussion on Petition to Change District Name to Durand-Arkansaw School District  
Discussion and questions regarding changing the school district name included: it was put into policy to consider a name change if there was ever another consolidation in the future; Durand Unified covers all; need to respect each other's emotion; what about other schools within the district that closed; will another name be added if ever another consolidation; this should have been dealt with 20 years ago; our purpose is to educate students and a name doesn't change what happens in the buildings; what is the process for making a name change.
- b. Presentation by Save our Swimming Pool  
Diane Knudsen, on behalf of the Durand Swim Club, presented information to the Board and asked if the Board would entertain the idea of meeting on a new swimming pool proposal. Mr. Doverspike was asked if the Board had the authority to run a referendum on a property we don't own, and no, the Board would need a formal request from the City to lease the property before a referendum could be done. One Board member recommended this be sent to committee and another Board member indicated it shouldn't go to committee until a formal proposal comes from the City. The consensus of the Board was not to send this to committee.

- c. Resolution to Adopt New Board Policy Manual  
Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to adopt a new Board Policy Manual from Neola. Motion carried by a unanimous voice vote.
- d. Resolution to Adopt New Professional Staff Handbook  
Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to adopt a new employee handbook for professional staff. Motion carried by a unanimous voice vote.
- e. Resolution to Adopt New Support Staff Handbook  
Motion made by Mrs. Richardson and seconded by Mr. Hoch to adopt a new employee handbook for support staff. Motion carried by a unanimous voice vote.
- f. Renewal with EMC Property, Casualty, and Workers Compensation Insurance  
Motion made by Mrs. Richardson and seconded by Ms. Bauer to approve the renewal with EMC Property, Casualty, and Workers Compensation Insurance. Motion carried by a unanimous voice vote.
- g. Adoption of Pupil Academic Standards for 2016-2017 in Mathematics, Science, Reading and Writing, Geography, and History Pursuant to §118.30 (1g)(a) and 120.12 (13)(b)
- h. Discuss and take action to notify the public of the academic standards of the school district pursuant to §118.30(1g)(a) and §120.12(13)  
Administration recommends publishing the Pupil Academic Standards on the school district website under the curriculum coordinator. Motion made by Mrs. Hoyt and seconded by Mrs. Richardson to adopt the Pupil Academic Standards for 2016-2017 and approve the publication of Pupil Academic Standards on the website. Motion carried by a unanimous voice vote.

#### Committee Reports

- a. Curriculum, Instruction, and Technology
  - i. EduClimber Software
  - ii. Purchase of Intervention Materials for AGR Requirements
  - iii. Course Request for Reimbursement for Curriculum Coordinator  
Motion made by Mrs. Richardson and seconded by Ms. Martin to approve both purchases and the reimbursement. Motion carried by a unanimous voice vote.

#### Personnel

- a. Resignations
  - i. Middle/Senior High School Special Education Teacher
  - ii. Middle/Senior High School Library Aide
  - iii. Middle/Senior High School Food Server
  - iv. 5<sup>th</sup> Grade Teacher
  - v. High School Dance Coach  
Letters of resignation were received from Tracy Kluge, middle/high school special education teacher; Cindy Holmstadt, middle/ high school library aide; Mary Sinz, middle/ high school food server; Marylouise Dannels, 5<sup>th</sup> grade teacher; and Olivia Freeland, high school dance coach. Motion made by Ms. Martin and seconded by Ms. Bauer to accept the resignations. Motion carried by a unanimous voice vote
- b. Hires
  - i. Middle/Senior High School Technical Education Teacher
  - ii. Middle/Senior High School Special Education Teacher
  - iii. 4K/Alternative Education Paraprofessional  
Administration recommended hiring Mark Fredrickson, middle/high school technical education teacher; Jennifer Browne, middle/high school special education teacher; and Mary Sinz, 4K/alternative education paraprofessional. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the hires as recommended. Motion carried by a unanimous voice vote.

## Administrative Reports

### a. Greg Doverspike, District Administrator

#### i. Construction Project Update

At Caddie Woodlawn, base black top is being laid; landscaping is underway; and demolition of the west wing has been completed. At the high school, the air handler went in Monday so excavating and landscaping can start next week; science casework has arrived; and locker room lockers are being installed.

#### ii. 2016-2017 Budget

After all new staff have been hired and health insurance elections are made, we'll have a better picture of the 2016-17 budget. The 2015-16 fiscal year came in on budget and auditors will be here next week.

#### iii. Surplus School Equipment

Administrators are putting together lists of surplus equipment. No decision has been made yet on how surplus items will be sold.

#### iv. Electronic or Hard Copy Meetings in the Future

Mrs. Richardson, Mr. Hoch, and Mrs. Hoyt prefer electronic board packets at the meetings.

#### v. Building Dedication Plan

Administration recommended having building dedications on the Friday of Homecoming with an early afternoon dedication at Caddie Woodlawn and then a dedication at the high school later in the afternoon. The Board agreed with the recommendation. Administration will continue working out the details of the building dedications.

#### vi. 2017 WRS Rate

The WRS rate will increase to 13.6%, or 6.8% each for employer and employee contributions, which is a .4% increase over the current rate.

#### vii. WASB Regional Meeting

The WASB regional meeting will be at the Holiday Inn in Eau Claire on September 20<sup>th</sup>. We will need to know at the August meeting who plans to attend.

#### viii. 2016-2017 State Aid Estimate

Our 2016-17 state aid estimate is an additional \$306,000 from 2015-16. This is only an estimate and the final aid amount will be known in October.

### b. Bill Clouse, Middle/High School Principal

### c. Erika Johnson, Elementary Principal

### d. Barb O'Brien, Curriculum Coordinator/Education Effectiveness

### e. Michelle Zagozen, Director of Pupil Services

### f. Royson Snyder, Building and Grounds Supervisor

## Appearances Before the Board

Dan Richardson, Jon Kelton, Jackie Herbst, Josie Steller, and Greg Fay gave comments in support of a school district name change while Bill Berger spoke in opposition of a name change.

## Executive Session 19.85 (1)(e)

Motion made by Mrs. Richardson and seconded by Mr. Hoch to convene into executive session in accordance with §19.85 (1)(e). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Ms. Bauer and seconded by Ms. Martin to return to open session. Motion carried. Returned to open session at 7:26 p.m.

Take Action on Items Discussed During Executive Session

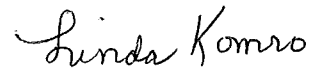
No action taken during open session.

Adjournment

Motion made by Ms. Bauer and seconded by Mrs. Hoyt to adjourn. Motion carried.

Meeting adjourned at 7:27 p.m.

Secretary,

A handwritten signature in cursive script that reads "Linda Komro".

Linda Komro