

MINUTES

**Regular Board of Education Meeting
Wednesday, October 25, 2017
Immediately following the 6:00 p.m. Budget Hearing
Board of Education Room at Durand Middle/High School**

Board Members Present: Paul Hoch, Audrey Martin, Becky Richardson, Jason Weisenbeck, Bill Yingst

Board Member Absent: Tammy Hoyt

Administrative Staff Present: Bill Clouse, Greg Doverspike, Erika Johnson, Barb O'Brien

Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:20 p.m.

Pledge of Allegiance

Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on September 13, 2017.
- c. Treasurer's Report: As of September 30, 2017, the total balance of all district funds was \$3,408,713.31.
- d. Vouchers: Addendum to the September general fund voucher list including checks numbering 33964 to 34024 and ACH payments in the amount of \$254,831.22; and the October general fund voucher list including checks numbering 34025 to 34210 and ACH payments in the amount of \$511,618.18; and the Fund 49 voucher list including checks numbering 1674 to 1676 and ACH payments in the amount of \$47,811.70.

Motion made by Mr. Weisenbeck and seconded by Mr. Hoch to approve the consent agenda items. Motion carried.

Appearances Before the Board

- a. Student Council Representatives
No student council representatives were present at the meeting.
- b. Pete Adler, Jr.
Pete Adler Jr. had some questions and expressed some concerns regarding the district's policy on full-time student status; why power hour was moved from the last period of the day; and earning an athletic letter for tennis.

Business

- a. Board Member Resignation
Ms. Bauer has moved out-of-the district and therefore has resigned from her seat on the Board. Motion made by Mr. Weisenbeck and seconded by Ms. Martin to accept Ms. Bauer's resignation and to post the vacant position as presented. Motion carried.
- b. Out-of-State Travel: Choir to Orpheum Theatre
Motion made by Mrs. Richardson and seconded by Ms. Martin to approve the travel request for the choir to go to the Orpheum Theatre in Minneapolis. Motion carried.

Committee Reports

- a. Human Resources and Policy
 - i. Policy Technical Changes
Policy requires the Board to be updated on any technical changes to policy. These changes are legal, grammatical, etc. and do not change the intent of the policy. A list of policy technical changes was included in the Board packet.

Motion made by Mr. Weisenbeck and seconded by Mr. Hoch to approve the policy technical changes. Motion carried.

ii. Revised Policies

1. Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity
2. Policy 2370 - Education Options
3. Policy 2431 – Interscholastic Athletics
4. Policy 5111 – Eligibility of Resident/Nonresident Students
5. Policy 5310.01 – Emergency Nursing Services
6. Policy 5771 – Search and Seizure
7. Policy 5830 – Student Fundraising
8. Policy 8320.01 – Unauthorized Acquisition of Staff Personal Information
9. Policy 8510 – Wellness
10. Policy 8605 – Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicles
11. Policy 9700 – Relations with Special Interest Groups

Motion made by Mr. Hoch and seconded by Mr. Weisenbeck to approve all of the revisions to policies as presented. Motion carried.

iii. New Policies

1. Policy 2431.01 – Regulations for Adding a Sport
2. Policy 2612 – Class Size
3. Policy 5136 – Personal Communication Devices
4. Policy 5464.01 – Requirements for Participation and Recognition
5. Policy 7540.03 – Student Technology Acceptable Use and Safety
6. Policy 7540.04 – Staff Technology Acceptable Use and Safety
7. Policy 7540.06 – District-Issued Staff E-Mail Account
8. Policy 7540.07 – District-Issued Student E-Mail Account
9. Policy 8146 – Notification of Educational Options
10. Policy 8300 - Continuity of Organizational Operations Plan
11. Policy 8305 – Information Security

Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to approve all of the new policies as presented. Motion carried.

iv. Handbook Revisions

1. Professional Staff
 - a. Section IV: Employee Pay and Benefits – Personal Leave/Personal Days Provided
 - b. Section IV: Employee Pay and Benefits – Sick Leave Accumulation
 - c. Section IV: Employee Pay and Benefits – Extra Duty Pay
2. Support Staff
 - a. Section IV: Employee Pay and Benefits – Personal Leave/Personal Days Provided
 - b. Section IV: Employee Pay and Benefits – Sick Leave Accumulation

Proposed revisions are to allow staff to carryover six personal days instead of five; increase compensation for unused sick leave from \$20 to \$30/\$10 to \$15; and grant an additional personal day in-lieu of compensation for staff that sub internally.

Motion made by Mr. Weisenbeck and seconded by Ms. Martin to approve the handbook revisions as presented. Motion carried.

b. Facilities, Transportation, and Finance

i. Update on Football Field/Track Project

A rendering of the proposed look for the football field/track was included in the Board packet. A committee for the project has been put together.

Personnel

a. Resignation

i. Middle School Boys Basketball Coach

Steve Walton submitted a letter of resignation as middle school boys basketball coach. Motion made by Mr. Weisenbeck and seconded by Mr. Hoch to accept the resignation. Motion carried

b. Hires

i. Middle School Boys Basketball Coach

ii. First Grade Long-Term Substitute

Administration recommended hiring Kyle Pronschinske for middle school boys basketball coach and Angilee Bovee as a first grade long-term substitute teacher. Motion made by Mrs. Richardson and seconded by Ms. Martin to approve the hires. Motion carried.

Administrative Reports

a. Greg Doverspike, District Administrator

i. State Budget Implications

We should expect to receive the same amount or possibly more high cost transportation aid than we received last year. The low cost revenue ceiling was vetoed from the budget.

ii. Sparsity Aid Bill

A bill for another level of sparsity aid for the second year of the state budget has been proposed. This level of sparsity aid would benefit our district.

iii. Fitness Center Advisors

The Board was asked if they had any interest in offering a nominal payment to have advisors staff the fitness center in the evening for community members. Data will be gathered from what other school districts do and will be presented to the Board.

iv. Athletic Department Golf Outing

The golf outing was well attended and the rain held off. Todd Poeschel did a great job organizing the golf outing.

v. WASB State Education Convention

Let Mrs. Komro know if you are planning to attend the State Education Convention in January so that registrations can be made.

b. Bill Clouse, Middle/High School Principal

c. Erika Johnson, Elementary Principal

d. Barb O'Brien, Curriculum Coordinator/Education Effectiveness

e. Michelle Zagozen, Director of Pupil Services

f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session 19.85(1)(e)

Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to convene into executive session in accordance with §19.85 (1)(e). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Mrs. Richardson and seconded by Ms. Martin to return to open session. Motion carried. Returned to open session at 7:17 p.m.

Take Action on Items Discussed During Executive Session

No action was taken during executive session.

Adjournment

Motion made by Ms. Martin and seconded by Mr. Hoch to adjourn. Motion carried.

Meeting adjourned at 7:17 p.m.

Secretary,

A handwritten signature in cursive script that reads "Linda Komro".

Linda Komro