

## MINUTES

### Regular Board of Education Meeting Tuesday, March 17, 2020, at 6:00 p.m. Board of Education Room at Durand Middle/High School

Board Members Present: Tammy Hoyt, Audrey Martin, Lori Myers, TJ Poeschel, Becky Richardson, Jason Weisenbeck, Bill Yingst

Administrative Staff Present: Gretchen Cipriano, Bill Clouse, Greg Doverspike, Erika Johnson, Michelle Zagozen

#### Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:02 p.m.

#### Pledge of Allegiance

#### Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

#### Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on February 19, 2020, and the special meeting on March 4, 2020.
- c. Treasurer's Report: As of February 28, 2020, the total balance of all district funds was \$5,010,888.87.
- d. Vouchers: Addendum to the February general fund voucher list including checks numbering 38592 to 38657 and ACH payments in the amount of \$170,773.68; and the March general fund voucher list including checks numbering 38658 to 38773 and ACH payments in the amount of \$474,782.97.

Motion made by Mr. Poeschel and seconded by Mrs. Richardson to approve the consent agenda items. Motion carried.

#### Appearances Before the Board

- a. Student Council Representatives  
No students were present at the meeting.

#### Business

- a. Coronavirus Preparation and Educational Plan  
Motion made by Mrs. Richardson and seconded by Mrs. Myers to approve the Coronavirus Preparation and Educational Plan as presented. Motion carried.
- b. Authorize District Administrator to Approve Business Items/Expenditures in the Event of a Long-Term Shutdown  
Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to authorize Mr. Doverspike to approve regular business items and expenditures within the budget in the event of a long-term closure. Motion carried.
- c. CESA 11 Shared Services Contract  
Motion made by Mrs. Hoyt and seconded by Mrs. Richardson to approve the CESA 11 Shared Services contract for 2020-2021. Motion carried.
- d. CESA 10 Shared Services Contract  
Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the CESA 10 Shared Services contract for 2020-2021. Motion carried.

- e. 2020-2021 Courses Needing Board Approval to Offer  
A few courses did not meet the minimum number required to hold the course so Board approval was requested. Motion made by Mr. Poeschel and seconded by Mrs. Myers to approve the high school course offerings as presented. Motion carried.
- f. Co-op with Plum City for Middle School Wrestling  
Plum City does not have a wrestling program at this time. Having a middle school wrestling co-op with Plum City would help build a wrestling program with them. We would do a cost share based on the number of participants and Plum City will be responsible for transportation to Durand. Motion made by Mr. Weisenbeck and seconded by Ms. Martin to approve a co-op with Plum City for middle school wrestling. Motion carried.

#### Personnel

- a. Retirement
  - i. Middle School Social Studies Teacher  
Bob Zika, middle school social studies teacher, submitted a letter of intent to retire at the end of the school year. Motion made by Mr. Poeschel and seconded by Mrs. Hoyt to accept the retirement. Motion carried.
- b. Resignation
  - i. Middle School Science Teacher  
Melissa Glynn, middle school science teacher, submitted a letter of resignation effective at the end of the school year. Motion made by Mrs. Richardson and seconded by Mrs. Myers to accept the resignation. Motion carried.
- c. Hire
  - i. Assistant Track Coach  
Administration recommended hiring Ryan Miller as an assistant track coach. Motion made by Mr. Poeschel and seconded by Mrs. Richardson to approve the hire. Motion carried.

#### Administrative Reports

- a. Greg Doverspike, District Administrator
  - i. JA Day  
On February 24, 7<sup>th</sup> and 8<sup>th</sup> grade students participated in Junior Achievement Day. Staff from Advent Health worked with 8<sup>th</sup> grade students and exposed them to the many different careers in the health field. Ron Jaspersen, Scott Rasmussen, and Linda Talford worked with 7<sup>th</sup> grade students on Junior Achievement curriculum.
  - ii. Cluster A Academic Excellence Banquet  
The first ever Cluster A Academic Excellence Banquet will be held on April 29. Each school district in Cluster A chooses three students (top two academically and the technical excellence award recipient) to attend the banquet, and each student can also invite one teacher.
  - iii. Debriefing on School Lockdown  
Mr. Doverspike debriefed the Board on the events leading to a lockdown on March 4. Administration learned some things to do differently, but overall the reunification process worked well.
  - iv. 2020-2021 Budget  
A preliminary look at the 2020-2021 budget remains similar to last month with a projected deficit of \$219,115. Health insurance rates and staff changes are unknown variables that will affect the budget.
  - v. WASB New Board Member Gathering  
The WASB New Board Member Gathering will be changed to an online event.
  - vi. CESA 11 Joint Board of Education/PAC Event  
The CESA 11 Joint Board of Education/PAC Event scheduled for April 1 has been cancelled.

- b. Bill Clouse, Middle/High School Principal  
Prom has been rescheduled to June 20, and the Academic Decathlon earned 2<sup>nd</sup> place at State competition last week.
- c. Erika Johnson, Elementary Principal
- d. Gretchen Cipriano, Director of Teaching and Learning  
ACT testing is done. We should be updated next week on other state testing, but testing most likely will be cancelled.
- e. Michelle Zagozen, Director of Pupil Services
- f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session

Motion made by Mrs. Richardson and seconded by Mr. Poeschel to convene into executive session in accordance with §19.85(1)(c) and §19.85(1)(e). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Mrs. Hoyt and seconded by Mrs. Myers to return to open session. Motion carried. Returned to open session at 7:37 p.m.

Take Action on Items Discussed During Executive Session

Motion made by Mr. Weisenbeck and seconded by Mrs. Myers to approve 2020-21 administrative contracts and non-represented staff contracts as presented. Motion carried


Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to approve an extension to the transportation contract with Pape Bus, Inc. as presented. Motion carried.

Adjournment

Motion made by Mr. Poeschel and seconded by Mr. Weisenbeck to adjourn. Motion carried.

Meeting adjourned at 7:40 p.m.

Secretary,

  
Linda Komro