

## MINUTES

### Regular Board of Education Meeting Wednesday, April 15, 2020, at 6:00 p.m. Board of Education Room at Durand Middle/High School

Board Members Present: Tammy Hoyt, Audrey Martin, Lori Myers, TJ Poeschel, Becky Richardson, Jason Weisenbeck, Bill Yingst

Administrative Staff Present: Greg Doverspike  
Attending via Zoom: Gretchen Cipriano, Bill Clouse, Erika Johnson, Michelle Zagozen

Meeting Called to Order  
Board President, Mr. Yingst, called the meeting to order at 6:01 p.m.

Pledge of Allegiance

Notice of Meeting  
Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

#### Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on March 17, 2020.
- c. Treasurer's Report: As of March 31, 2020, the total balance of all district funds was \$5,600,684.12.
- d. Vouchers: Addendum to the March general fund voucher list including checks numbering 38774 to 38786 and ACH payments in the amount of \$172,697.75 and Fund 38 & Fund 39 debt service payments in the amount of \$742,548.75; and the April general fund voucher list including checks numbering 38787 to 38857 and ACH payments in the amount of \$321,566.15.

Motion made by Mrs. Richardson and seconded by Mrs. Myers to approve the consent agenda items. Motion carried.

#### Appearances Before the Board

None.

#### Business

- a. 2020 Election Results  
Mr. Doverspike congratulated Mrs. Hoyt and Mr. Yingst for being re-elected to the Board of Education. Election results by municipality were included in the Board packet.
- b. Swearing in of Elected Board of Education Members  
Mrs. Komro performed the swearing in ceremony for elected Board members Mrs. Hoyt and Mr. Yingst.
- c. 2020-2021 Health Insurance Renewal  
The health insurance renewal came in at a 4.9% increase. Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to approve the health insurance renewal. Motion carried.
- d. Delta Dental Renewal  
The dental insurance renewal rate with Delta Dental came in at a 10.9% increase. Motion made by Mr. Poeschel and seconded by Mrs. Richardson to approve the dental insurance renewal with Delta Dental. Motion carried.

- e. Student Accident Insurance Renewal  
The renewal for student accident insurance with Student Assurances came in at a slight increase. Motion made by Mrs. Richardson and seconded by Ms. Martin to approve the renewal of student accident insurance with Student Assurances. Motion carried.
- f. Support Staff on Paid Administrative Leave with On-Call Rights Starting March 18<sup>th</sup> for the Remainder of the 2019-2020 School Year or During the Mandatory Closure  
Mr. Yingst and Mrs. Richardson left the room for this agenda item.  
Motion made by Mr. Poeschel and seconded by Ms. Martin to approve paid administrative leave with on-call rights for support staff for the remainder of the 2019-2020 school year or during the mandatory closure, whichever comes first. Motion carried.
- g. Market & Johnson Contract for Renovations at Middle/High School  
A contract proposal from Market & Johnson was received for overseeing the renovations of the family and consumer education classroom and the construction of a conference room in Pupil Services. Motion made by Mrs. Richardson and seconded by Ms. Martin to approve the contract with Market & Johnson. Motion carried.
- h. Auth Consulting Engineering Contract for Renovations at Middle/High School  
A contract proposal from Auth Consulting was received for engineering of the renovation projects at the middle/high school. Motion made by Mrs. Richardson and seconded by Ms. Martin to approve the contract with Auth Consulting. Motion carried.
- i. Casework Bid for Family & Consumer Education Room Renovation  
Two bids were received for casework for the family & consumer education classroom renovation and Marshfield Book & Stationery submitted the lowest bid. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to accept the bid for casework from Marshfield Book & Stationery. Motion carried.
- j. Abatement Contract for Abatement of Family & Consumer Education Room  
Two bids were received for abatement of the family & consumer education classroom. Both companies bid on a grinding process vs. a chemical release process. It was recommended to use the grinding process for abatement. The low abatement bid for grinding was received from Brack Thermal. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to accept the bid from Brack Thermal for abatement. Motion carried.
- k. Flooring Contract for Flooring in the Family & Consumer Education Room  
Swanson Flooring did the flooring during the building renovations in 2016 and can match the same flooring. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the flooring contract with Swanson Flooring. Motion carried.
- l. Point of Beginning Contract for Engineering of Softball Fields  
A proposal from Point of Beginning was received for engineering of the softball fields. Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to approve phase one and two of the proposal from Point of Beginning. Motion carried.
- m. WASB Policy Resolution Related to Evaluations  
A superintendent's performance evaluation is public record while all other staff evaluations are confidential. This seems unethical from a Human Resources perspective. The consensus of the Board was to draft a policy resolution regarding evaluations and submit the resolution to the WASB.
- n. Policy Adoptions
  - i. New Policy
    - 1) 8420.01 – Epidemics and Pandemics
  - ii. Revised Policy
    - 1) 0167.1 – Voting

Motion made by Mrs. Hoyt and seconded by Mrs. Myers to approve both policies as presented. Motion carried.

o. Extra-Curricular and Co-Curricular Compensation for the 2020 Spring Season

There was some discussion on giving some compensation to coaches and advisors that oversee a spring sport or activity. No action was taken. This will be brought back again to the May meeting for discussion and possible action.

Personnel

a. Retirement

i. Kindergarten Teacher

Judy Hartmann, kindergarten teacher, submitted a letter of intent to retire at the end of the school year. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to accept the retirement. Motion carried.

b. Hires

i. Kindergarten Teacher (2)

ii. 4<sup>th</sup> Grade Teacher

iii. Elementary Special Education Teacher

iv. MS/HS Physical Education Teacher

v. Fitness Center Coordinator

vi. Elementary School Long-Term Substitute Teacher

vii. Middle School Science Teacher

Administration recommended hiring Kelly Anibas and Jena Kaiser for kindergarten teachers; Ashley Nordahl for 4<sup>th</sup> grade teacher; Anastasiia Bundy for elementary special education teacher; Quinn Miracle for middle/high school physical education teacher; Quinn Miracle for fitness center coordinator; Kendall Skabroud for long-term elementary substitute teacher; and Zachary Schradle for middle school science teacher. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the hires. Motion carried.

Administrative Reports

a. Greg Doverspike, District Administrator

i. 2020-2021 Budget

Due to COVID-19 causing a reduction in state revenue and funds needed in other areas, there could be a rollback to the per pupil aid increase we were going to receive. However, with Federal CARE, we should get some Title I funds in June that can be carried over to next year that would help reduce any deficit. We'll wait and see what guidance we get from the State.

ii. Update on Coronavirus Plan

Things are going good with eLearning. There have been a lot of Zoom meetings with classes, department meetings, and administrative staff meetings. Food Service is doing a phenomenal job with the food program and we appreciate the donations that have been received.

iii. Potential Altered Plans for 2020-2021 School Year

Administration is looking at some options for the next school year such as rolling some days off the 2019-20 school year and adding them onto next year; extending summer school; etc. We are waiting for some guidance from the State before any decision is made.

iv. Schedule Human Resources and Policy Committee Meeting

Members of the Human Resources and Policy Committee need to schedule a meeting to be held prior to the regular Board of Education meeting in May.

v. Marshfield Clinic and Security Health Plan Grant

A \$5,000 grant from Marshfield Clinic and Security Health Plan was received and will be used to offset the cost of the meal delivery program.

b. Bill Clouse, Middle/High School Principal

c. Erika Johnson, Elementary Principal

- d. Gretchen Cipriano, Director of Teaching and Learning  
The hard work of everyone involved with the food service program was acknowledged.
- e. Michelle Zagozen, Director of Pupil Services
- f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session

Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to convene into executive session in accordance with §19.85(1)(c). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Mr. Poeschel and seconded by Mrs. Hoyt to return to open session. Motion carried. Returned to open session at 7:37 p.m.

Take Action on Items Discussed During Executive Session


Motion made by Mr. Weisenbeck and seconded by Mrs. Hoyt to approve the teacher contracts for 2020-2021 as presented. Motion carried.

Adjournment

Motion made by Mrs. Hoyt and seconded by Mrs. Myers to adjourn. Motion carried.

Meeting adjourned at 7:38 p.m.

Secretary,

  
Linda Komro