

MINUTES

Regular Board of Education Meeting Wednesday, May 20, 2020, at 6:00 p.m. Board of Education Room at Durand Middle/High School

Board Members Present: Tammy Hoyt, Audrey Martin, Lori Myers, TJ Poeschel, Becky Richardson, Jason Weisenbeck, Bill Yingst

Administrative Staff Present: Greg Doverspike
Attending via Zoom: Gretchen Cipriano, Bill Clouse, Erika Johnson, Michelle Zagozen

Meeting Called to Order
Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Notice of Meeting
Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on April 15, 2020, and the special meeting on April 29, 2020.
- c. Treasurer's Report: As of April 30, 2020, the total balance of all district funds was \$4,839,942.31.
- d. Vouchers: Addendum to the April general fund voucher list including checks numbering 38858 to 38871 and ACH payments in the amount of \$296,074.94; and the May general fund voucher list including checks numbering 38872 to 38982 and ACH payments in the amount of \$322,519.17.

Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the consent agenda items. Motion carried.

Appearances Before the Board

None.

Business

- a. UniverCity Focus Group Presentation
Pat Malone of UW-Extension facilitated focus group meetings with current students (student council members), recent graduates, and local business owners. Pat summarized and presented the findings of the focus groups to the Board via Zoom. She concluded her presentation by stating that we have a strong school, a strong administrative team, a supportive community, any many opportunities to expand success.
- b. Board of Education Committee Assignments
Mr. Yingst recommended keeping committee assignments the same except to appoint Mr. Poeschel as chair of the Facilities, Transportation, and Finance Committee. Motion made by Mr. Weisenbeck and seconded by Mrs. Myers to approve the committee appointments. Motion carried.
- c. 2020-2021 Preliminary Board Meeting Schedule
A preliminary 2020-21 Board meeting schedule was presented. Due to a conflict, it was requested to move the December meeting to Tuesday, December 15. The schedule will be acted on at next month's meeting.
- d. 2020-2021 Breakfast and Lunch Prices
It was recommended to keep breakfast and lunch prices the same. Motion made by Mr. Poeschel and seconded by Mrs. Hoyt to keep breakfast and lunch prices the same for 2020-21. Motion carried.

- e. 2020-2021 WIAA Membership Renewal
Motion made by Mrs. Richardson and seconded by Mrs. Myers to renew our membership with the WIAA for 2020-21. Motion carried.
- f. 2020 Graduation
Mr. Clouse and Mr. Doverspike met with the senior class via Zoom last week and outlined to the class their options for a graduation ceremony. The class voted to have a recorded virtual graduation program. On May 22, they will receive their diploma on the front steps of the high school in their cap and gown and Michael's Photography will be there to take their picture. The graduates will receive their diploma in five minute intervals. Graduation speeches will be taped. Board approval is needed for the graduation plan including allowing graduation speakers to come into the building to have their speeches taped. Motion made by Mrs. Richardson and seconded by Mrs. Myers to approve the graduation plan as presented. Motion carried.
- g. Carrying over of 2019-2020 Vacation to July 31, 2020
Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the carryover of 2019-20 vacation to July 31, 2020. Motion carried.
- h. Carrying over Personal Days to Exceed Six for the 2020-2021 School Year Only
Motion made by Mr. Poeschel and seconded by Mrs. Hoyt to approve the carryover of 2019-20 personal days to exceed six for the 2020-21 school year only. Motion carried.
- i. Waiving of Athletic Fees for 2020-2021
Due to current economics and the uncertainty of the 2020-21 athletic season, it was recommended to waive athletic fees. Motion made by Mrs. Hoyt and seconded by Mrs. Richardson to waive athletic fees for the 2020-21 school year. Motion carried.
- j. Increase Summer School and Curricular Pay
Motion made by Mrs. Richardson and seconded by Mr. Poeschel to increase summer school and curricular pay to \$30 per hour. Motion carried.
- k. Support Staff Employee Handbook Revision
 - i. Section IV: Employee Pay and Benefits: Health Insurance Benefits
Motion made by Mr. Weisenbeck and seconded by Ms. Martin to approve the revision to the support staff Employee Handbook as presented. Motion carried.
 - l. Revised Policy after HR Meeting
 - i. 6116 – Time and Effort Reporting
Motion made by Mrs. Hoyt and seconded by Mr. Poeschel to approve the policy revision as presented. Motion carried.

Personnel

- a. Resignations
 - i. Caddie Woodlawn Paraprofessional
 - ii. Middle School Science Teacher
Grace Hayden, elementary paraprofessional, and Zach Schradle, middle school science teacher hired for 2020-21, each submitted a letter of resignation. Motion made by Mrs. Richardson and seconded by Ms. Martin to accept the resignations. Motion carried.
- b. Hires
 - i. 2020-2021 Fall and Winter Coaches
 - ii. 2020-2021 Advisory and Co-Curricular Assignments
 - iii. Middle School Science Teacher
A list of recommended coaches for the 2020-21 fall and winter athletic season and advisory and co-curricular assignments for the 2020-21 school year were included in the Board packet. Administration recommended hiring Amanda Rand for middle school science teacher. Motion made by Mr. Poeschel and seconded by Mrs. Richardson to approve the fall and winter coaches, advisory and co-curricular assignments, and the middle school science teacher hire as presented. Motion carried.

c. Retirement

i. Caddie Woodlawn Paraprofessional

Tootie Sinz, elementary paraprofessional submitted a letter of intent to retire at the end of the 2019-20 school year. Motion made by Mrs. Richardson and seconded by Mrs. Myers to accept the retirement. Motion carried.

Committee Reports

a. Human Resources and Policy

i. Board Policy Technical Changes

Motion made by Mr. Weisenbeck and seconded by Mrs. Hoyt to approve technical changes to Board policies as presented. Motion carried.

ii. Revised Policies

1. 0100 - Definitions
2. 0142.54 – Vacancies
3. 0164.2 – Special Meetings
4. 2210 – Curriculum Development
5. 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability
6. 2261 – Title I Services
7. 2271.01 – Start College Now Program
8. 3122.01 – Drug-Free Workplace
9. 3161 – Unrequested Leaves of Absence/Fitness for Duty
10. 3340 – Grievance Procedure
11. 3362 – Employee Anti-Harassment
12. 4122.01 – Drug-Free Workplace
13. 4161 – Unrequested Leaves of Absence/Fitness for Duty
14. 4340 – Grievance Procedure
15. 4362 – Employee Anti-Harassment
16. 5111.01 – Homeless Students
17. 5113 – Open Enrollment Program
18. 5200 – Attendance
19. 5330 – Administration of Medication/Emergency Care
20. 5630 – Corporal Punishment
21. 7440.01 – Video Surveillance and Electronic Monitoring
22. 8320.01 – Unauthorized Acquisition of Staff Personal Information
23. 8310 – Public Records
24. 8320 – Personnel Records
25. 9130 – Public Requests, Suggestions, or Complaints

Motion made by Mr. Poeschel and seconded by Mrs. Hoyt to approve the revisions to the policies as presented. Motion carried.

iii. New Policies

1. 2261.03 – District and School Report Card
2. 2370 – Education Options Provided by the District

Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to approve the new policies as presented. Motion carried.

Administrative Reports

a. Greg Doverspike, District Administrator

i. 2020-2021 Budget

It is expected that there will be a budget repair bill, however, it is not known what the repair bill will include or when it will be passed. A worst case scenario, we could face a \$330,000 budget deficit.

ii. 2019-2020 Final Budget Preparations

We will finish the 2019-20 year within budget and with some funds left to be transferred into Fund 46.

iii. Fund 73

Fund 73 is used to fund retiree health insurance and our final payment will be next month.

iv. Virtual Learning Update

Overall, virtual learning went well, however, many are experiencing virtual fatigue at this point.

v. Reporting Requirements as Part of the Wisconsin COVID-19 Legislation

Per Wisconsin Act 185, various data will be collected during the school closure due to COVID-19. The data will be submitted to the State in the form of a Board report due by November 1.

b. Bill Clouse, Middle/High School Principal

Ntec and 24-7/West Wisconsin Telcom were recognized for their help and support during the period of virtual learning for our students.

c. Erika Johnson, Elementary Principal

Durand-Arkansaw teachers received the WEAU Sunshine Award.

d. Gretchen Cipriano, Director of Teaching and Learning

The district has been serving 650 student meals per day. The meal program will continue through June but the meal delivery/distribution method will change, therefore, a new sign-up for receiving meals in June is required. So far 162 students are signed up for meals in June.

e. Michelle Zagozen, Director of Pupil Services

f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session

Motion made by Mr. Poeschel and seconded by Mrs. Richardson to convene into executive session in accordance with §19.85(1)(c) and §19.85(1)(e). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to return to open session. Motion carried. Returned to open session at 7:39 p.m.

Take Action on Items Discussed During Executive Session

Motion made by Mr. Weisenbeck and seconded by Mrs. Myers to approve the support staff letters of intent for 2020-21 as presented. Motion carried. Mr. Yingst and Mrs. Richardson abstained from voting. No action was taken on the Tarrant Park Softball Field project.

Adjournment

Motion made by Mrs. Hoyt and seconded by Mrs. Myers to adjourn. Motion carried.

Meeting adjourned at 7:41 p.m.

Secretary,



Linda Komro