

MINUTES

Regular Board of Education Meeting Wednesday, August 19, 2020, at 6:00 p.m. Board Room at Durand Middle/High School

Board Members Present: Tammy Hoyt, Audrey Martin, Lori Myers, TJ Poeschel, Becky Richardson, Jason Weisenbeck, Bill Yingst

Administrative Staff Present: Greg Doverspike, Gretchen Cipriano, Bill Clouse, Erika Johnson, Michelle Zagozen

Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on July 15, 2020, and the special meetings on July 29, 2020, August 4, 2020, and August 6, 2020.
- c. Treasurer's Report: As of July 31, 2020, the total balance of all district funds was \$4,672,241.36.
- d. Vouchers: Addendum to the July general fund voucher list including checks numbering 39156 to 39173 and ACH payments in the amount of \$297,401.88; and the August general fund voucher list including checks numbering 39174 to 39268 and ACH payments in the amount of \$457,958.62.

Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the consent agenda items. Motion carried.

Appearances Before the Board

None.

Business

- a. 2019-2020 Seclusion and Restraint Report
The 2019-20 seclusion and restraint report was presented to the Board. This is an annual, required report. In 2019-20, there were no instances of seclusion or restraint. Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to approve the report. Motion carried.
- b. 2020-2021 Student Sign-Up Survey Results
The student sign-up survey for the reopening of the school year is not final, but as of today, 86.44 percent of the students will attend in person; 10.46 percent will attend remotely (Zoom the class live and can interact with the class); and 3.1 percent will attend virtual education (courses through a third party vendor, Educere).
- c. 2020-2021 Re-Entry Plan Adjustments
Administration proposed keeping the student to teacher ratio as close to 15:1 as possible. Administration also proposed hiring additional staff including: one food service employee at Caddie Woodlawn to oversee, pack, and distribute meals for remote learners and virtual education students; two substitute teachers/remote learning liaisons (one per building); and two paraprofessional positions (one at each building) to substitute, assist with duty supervision, and help teaching staff. The paraprofessional positions would employ four individuals to share two positions. Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to approve the re-entry plan adjustments as presented. Motion carried.

- d. Staff Sick Leave Protocol for 2020-2021
A staff sick leave protocol was proposed. If a staff member is quarantined for COVID-19 but able to perform their job, they can teach remotely. However, if a staff member is sick and unable to teach, they can apply for leave under the Families First Coronavirus Response Act. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the plan as presented. Motion carried.
- e. 2020-2021 MS/HS Student Handbook Addendum
A student handbook addendum was presented. The addendum is related to changes in protocol and rules in response to COVID-19. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the student handbook addendum as presented. Motion carried.
- f. Frequently Asked Questions and Information Sheet
Some frequently asked questions and answers on the district's protocol related to COVID-19 were included in the Board packet.
- g. Softball Field Construction Bids
Motion made by Mr. Poeschel and seconded by Ms. Martin to approve the lowest bids received for the softball field construction from American Express, American Fence, and Richardson Electric. Motion carried.

Personnel

- a. Resignations
 - i. Middle/High School Special Education Paraprofessional (2)
 - ii. Middle School English Teacher
 - iii. Elementary School Teacher
Carrie Anderson, special education paraprofessional; Britney Pichler, special education paraprofessional, Kassy Weiss, English teacher (Weiss asked that her liquidated damages be waived and in exchange she would help mentor new staff); and Ashley LeMay, elementary school teacher have each submitted a letter of resignation. Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to accept the resignations as presented. Motion carried
- b. Hires
 - i. Middle/High School Administrative Assistant
 - ii. Elementary School Administrative Assistant
 - iii. 4K Paraprofessional
 - iv. Special Education Paraprofessional (3)
 - v. Middle School English Teacher
 - vi. Elementary Teacher
Administration recommended hiring Tabitha Kannel for middle/high school administrative assistant; Karin Flom for elementary school administrative assistant; Britnye Bucholtz for 4-year old kindergarten paraprofessional; Julia Carlisle and Linda Schaub for special education paraprofessionals; Angela Laehn for middle school English teacher; and Rachel Radke for elementary teacher. Motion made by Mrs. Richardson and seconded by Mrs. Myers to approve the hires. Motion carried.

Administrative Reports

- a. Greg Doverspike, District Administrator
 - i. 2020-2021 In-service Schedule
The in-service schedule was included in the Board packet. Most of the in-service activities will be conducted virtually.
 - ii. 2020-2021 Budget Update
There isn't much change in the budget from last month. The budget does not include the additional staff that were approved earlier in the meeting.
 - iii. 2020-2021 School Preparation Plans
The Department of Health Services did not release any guidance on school reopening or sports. Decisions need to be made at the local level and we have been talking with the Pepin County Health Department and Advent Health.

iv. 2020-2021 Goal

Adults tend to set poor examples for kids of how to have a civil disagreement. Mr. Doverspike's personal goal is to engage in civil conversations with students.

v. Schedule a Human Resources and Policy Meeting

There are some NEOLA policies to review, so a Human Resources and Policy meeting needs to be scheduled before the September Board meeting.

vi. WASB Fall Regional Meetings

The Fall WASB regional meeting will be held virtually on October 8. Let Mrs. Komro know if you would like to be registered for the meeting.

b. Bill Clouse, Middle/High School Principal

c. Erika Johnson, Elementary Principal

Kayla Evenson is working on her administrator licensure and has been a great asset to the district last spring, during summer school, and with the reopening plan.

d. Gretchen Cipriano, Director of Teaching and Learning

e. Michelle Zagozen, Director of Pupil Services

f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to convene into executive session in accordance with §19.85(1)(e). Motion carried.

Motion to Return to Open Session

Motion made by Mr. Poeschel and seconded by Mrs. Myers to return to open session. Motion carried. Returned to open session at 7:14 p.m.

Take Action on Items Discussed During Executive Session

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to approve the purchase agreement with the City of Durand for Tarrant Park Softball Fields with added language to read, "The agreement is contingent on the City recognizing that they are not transferring responsibility for any potential ground water/environmental issues at the site." Motion carried.

Adjournment

Motion made by Mr. Poeschel and seconded by Mrs. Hoyt to adjourn. Motion carried.

Meeting adjourned at 7:16 p.m.

Secretary,



Linda Komro