

Durand Middle/High School

Paraprofessional Position Sub Caller/Library Aide

Durand Middle/High School has an opening for a sub caller/library aide beginning with the 2018-19 school year. This position will be approximately 1.5 hours/day for sub calling and 4.0 hours/day as a library aide.

Responsibilities:

- Filling substitute requests for staff at both Caddie Woodlawn and Durand Middle/High School.
- Supervision of the Middle/High School Library.
- Communicating with students, staff and public patrons.
- Check-in/check-out of library materials.
- Support for distance learning courses.
- Support for other educational programming needs.

Interested applicants should complete an employment application. The application can be found at <http://www.durand.k12.wi.us/district/employment> or can be picked up in the District Office. The application should be submitted to:

Bill Clouse, Principal
Durand Middle/High School
604 7th Avenue East
PO Box 190
Durand, WI 54736

Applications will be accepted until the position is filled.