

MINUTES

Regular Board of Education Meeting Wednesday, April 18, 2018, at 6:00 p.m. Board of Education Room at Durand Middle/High School

Board Members Present: Tammy Hoyt, Audrey Martin, TJ Poeschel, Becky Richardson, Jason Weisenbeck, Bill Yingst

Board Members Absent: Paul Hoch

Administrative Staff Present: Bill Clouse, Greg Doverspike, Erika Johnson, Barb O'Brien, Michelle Zagozen

Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on March 14, 2018.
- c. Treasurer's Report: As of March 31, 2018, the total balance of all district funds was \$4,402,992.77.
- d. Vouchers: Addendum to the March general fund voucher list including checks numbering 34982 to 35055 and ACH payments in the amount of \$293,834.79 and Fund 38 and 39 ACH payments in the amount of \$783,167.50; and the April general fund voucher list including checks numbering 35056 to 35186 and ACH payments in the amount of \$408,462.74.

Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to approve the consent agenda items. Motion carried.

Appearances Before the Board

None.

Business

- a. Swearing in of Elected Board of Education Members
Mrs. Komro performed the swearing in ceremony for elected Board members Mrs. Richardson, Mr. Poeschel, and Ms. Martin.
- b. 2018 Election Results
Mr. Doverspike congratulated Mrs. Richardson, Mr. Poeschel, and Ms. Martin for being elected to the Board of Education. Election results by municipality were included in the Board packet.
- c. Early College Credit Program
Early College Credit Program replaces Youth Options, but now it is open to students in grades 9-12 instead of grades 11 and 12. Classes can also be taken during the summer. This program is for classes at public and private 4-year colleges.
- d. Start College Now Program
Start College Now Program also replaces Youth Options. This program is open to students in grades 11 and 12 and also allows students to take classes during the summer. This program is for classes at a Wisconsin Technical College.

- e. 2018-2019 Health Insurance Renewal
There will be some more school districts joining our health insurance cooperative and the cooperative will change carriers from WEA Trust to Security Health Plan. These changes will result in a health insurance plan renewal decrease of more than 9% for 2018-19. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the health insurance renewal. Motion carried.
- f. Elementary School Summer School Program
Mrs. Johnson outlined the summer school programming for elementary students, including Let's Get Ready for Kindergarten, Teacher Recommended Reading and Math, and other enrichment courses. Summer school will be held July 23-August 9. Motion made by Mr. Weisenbeck and seconded by Mrs. Hoyt to approve the Elementary School Summer School Program as presented. Motion carried.
- g. Middle/Senior High School Summer School Program
Mr. Clouse outlined the summer school programming for the middle/senior high school, including middle school remediation, high school credit recovery, and fitness.
- h. Summer Agriculture Program
Mr. Clouse recommended approval of a summer agriculture program of up to 120 hours.
- i. Summer Band Program
Mr. Clouse recommended approval of a summer band program of up to 120 hours.

Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the summer school program for the middle/senior high school, including a summer agriculture program and a summer band program as presented. Motion carried.
- j. Student Accident Insurance Renewal
Student Assurance will renew our student accident insurance with a slight increase in cost. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the renewal of student accident insurance with Student Assurances. Motion carried.
- k. Social Media Contract Renewal
Social media provides us an opportunity to showcase the many great things our students are doing and get information out to the public. The cost of the renewal will increase \$1,000, but we can save a slight amount if we do a contract renewal for three years over an annual renewal. Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to approve a three-year renewal of our social media contract. Motion carried.
- l. 2018-2019 Courses Needing Board Approval to Offer
Some distance learning courses, advanced courses, and a couple new transcribed courses did not meet the minimum number required to hold the course so Board approval was requested. Motion made by Mrs. Hoyt and seconded by Mr. Poeschel to approve the high school course offerings as presented. Motion carried.
- m. Delta Dental Renewal
Our dental plan with Delta Dental will not change in cost next year to maintain the same coverage. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the dental insurance renewal with Delta Dental. Motion carried.

Personnel

- a. Hires
 - i. Elementary Teacher Long-Term Substitute (2)
Motion made by Ms. Martin and seconded by Mrs. Richardson to approve hiring Angilee Bovee and Jean Hermann as long-term substitute elementary teachers. Motion carried.
 - ii. Agricultural Education Teacher
Administration recommended hiring Weston Patnode as the agricultural education teacher.
 - iii. Middle/High School Administrative Assistant
Administration recommended hiring Cheryl Quandt as a middle/high school administrative assistant.

iv. High School Math Long-Term Substitute

Administration recommended hiring Tim Brusoe to fill a high school math long-term substitute position.

Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the recommendations to hire Weston Patnode, Cheryl Quandt, and Tim Brusoe. Motion carried.

b. Retirement

i. Middle School English Teacher

Kim Erickson, Middle School English Teacher, has submitted a letter of intent to retire at the end of the 2017-18 school year. Motion made by Mr. Poeschel and seconded by Mrs. Richardson to accept the retirement. Motion carried.

Committee Reports

a. Facilities, Transportation, and Finance

i. Gym Floor Refinishing

Bids were received from Baseman Floors and Stalker Sports Floors for refinishing both gym floors at the middle/high school. Both were very good bids from reputable companies, but Stalker had the low bid. Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to accept the bid from Stalker Sports Floors. Motion carried.

ii. Z-Locks for Interior Doors

Z-Locks can be used to help secure interior doors and are quick and easy to use. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the purchase of Z-Locks for interior doors. Motion carried.

iii. Football Field/Track Bids

Bids for the football field/track project were opened at Market & Johnson but formal approval by the Board is needed for awarding the bids. Motion made by Mrs. Hoyt and seconded by Mr. Poeschel to approve the bids. Motion carried.

American Express had the bid for excavating and part of their bid was a retaining wall with Redi-Rock, but it was brought to the school district's attention that Wieser Concrete could provide a similar product for less cost. Motion made by Mrs. Richardson and seconded by Ms. Martin to go with Wieser Concrete for the retaining wall. Motion carried.

iv. Financing Plan for Football Field/Track Project

The district will need funds up-front to get the football field/track project started. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to give Mr. Doverspike permission to seek up to \$1 million financing for the project. Motion carried.

b. Human Resources and Policy

i. Review of Policy 0144.1 – Compensation

Motion made by Mrs. Hoyt and seconded by Mrs. Richardson to increase compensation for Board meetings effective July 1, 2018, to \$70 and to \$125 for full day meetings and to increase compensation by \$5 every three years. Motion carried.

ii. Approval of Board Policy Technical Changes

Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to approve the technical changes to Board policies as presented. Motion carried.

iii. Revised Policies

1. Policy 2271 – Youth Options Program/Early College Credit Program

2. Policy 2411 – School Counseling and Academic and Career Planning

3. Policy 5113.01 – Course Options

4. Policy 9211 – District Support Organizations

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to approve revisions to the policies as presented. Motion carried.

- iv. Employee Handbook Updates
 - 1. Support Staff Handbook – Section IV: Employee Pay and Benefits – Health Insurance Alternate Benefit Plan (ABP) in Lieu of Health Insurance
 - 2. Professional Staff Handbook – Section IV: Employee Pay and Benefits – Health Insurance Alternate Benefit Plan (ABP) in Lieu of Health Insurance
Motion made by Mrs. Hoyt and seconded by Mr. Weisenbeck to approve updates to the Employee Handbooks as presented. Motion carried.
- v. Chromebook Handbook Revisions
Motion made by Mr. Poeschel and seconded by Mrs. Richardson to approve the revisions to the Chromebook Handbook as presented. Motion carried.

Administrative Reports

- a. Greg Doverspike, District Administrator
 - i. TEACH Infrastructure Grant
We are recipients of a TEACH infrastructure grant in the amount of \$38,600 where we receive reimbursement based on our spending. The grant dollars will be used on wireless access points and to help offset the cost of a new server.
 - ii. 2018-2019 Budget
As of now, we have a balanced budget for 2018-2019, however, changes in staff and health insurance elections could have an effect on the budget.
 - iii. Community Education Discussion
A community group, Imagination Nation, wrote a grant for community education and they have a desire for the school district to take it over. This will be referred to the Curriculum, Instruction and Technology Committee to discuss.
 - iv. School Safety Bill
A School Safety bill was passed into law and it included a grant opportunity. The grant application isn't available yet, but some things we are looking at are Z-Locks for interior doors, shatter-proof film for windows, upgrade to the camera system, a Raptor System, which is a visitor management system, and a School Resource Officer.
 - v. DPI Membership Audit
The district was selected to have a membership audit. Baumann and Associates was scheduled to be on site 1 ½ days for the audit, but wrapped everything up within one day. Linda Komro did a great job reporting our pupil membership and with the audit. Everything went well.
 - vi. Natural Gas Savings
So far this year, we've saved about \$2,600 on the contract we have for natural gas at the middle/high school building.
- b. Bill Clouse, Middle/High School Principal
- c. Erika Johnson, Elementary Principal
- d. Barb O'Brien, Curriculum Coordinator/Education Effectiveness
- e. Michelle Zagozen, Director of Pupil Services
- f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session 19.85(1)(c) and 19.85(1)(e)

Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to convene into executive session in accordance with §19.85(1)(c) and 19.85(1)(e). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Ms. Martin and seconded by Mrs. Hoyt to return to open session. Motion carried. Returned to open session at 7:30 p.m.

Take Action on Items Discussed During Executive Session

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to approve the 2018-19 teacher contracts, 2018 summer school contracts, and 2018-19 administrative contracts as presented. Motion carried.

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to approve a construction management contract with Market & Johnson and a construction services contract not to exceed \$41,400 with Point of Beginnings for the football field/track project. Motion carried.

Adjournment

Motion made by Ms. Martin and seconded by Mr. Poeschel to adjourn. Motion carried.

Meeting adjourned at 7:32 p.m.

Secretary,



Linda Komro