

MINUTES

**Regular Board of Education Meeting
Wednesday, May 16, 2018, at 6:00 p.m.
Board of Education Room at Durand Middle/High School**

Board Members Present: Tammy Hoyt, Audrey Martin, TJ Poeschel, Becky Richardson, Jason Weisenbeck, Bill Yingst

Board Member Absent: Paul Hoch

Administrative Staff Present: Bill Clouse, Greg Doverspike, Erika Johnson, Barb O'Brien, Michelle Zagozen

Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

Board Reorganization

a. Mr. Doverspike presided over the election of a President.

Motion made by Ms. Martin to nominate Mr. Yingst as President. Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to close the nominations and cast a unanimous ballot to elect Mr. Yingst as President. Motion carried.

b. Motion made by Mrs. Hoyt to nominate Mr. Weisenbeck as Vice President. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to close the nominations and cast a unanimous ballot to elect Mr. Weisenbeck as Vice President. Motion carried.

c. Motion made by Ms. Martin to nominate Mrs. Richardson as Clerk. Motion made by Mr. Weisenbeck and seconded by Mrs. Hoyt to close the nominations and cast a unanimous ballot to elect Mrs. Richardson as Clerk. Motion carried.

d. Motion made by Ms. Martin to nominate Mrs. Hoyt as Treasurer. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to close the nominations and cast a unanimous ballot to elect Mrs. Hoyt as Treasurer. Motion carried.

e. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to name the *Courier-Wedge* as the official publication. Motion carried.

f. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to name Security Financial Bank and the State Investment Pool as the official depositories. Motion carried.

g. Motion made by Mrs. Richardson and seconded by Ms. Martin to name Linda Komro as Board Secretary. Motion carried.

h. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to name Ms. Martin as the WASB correspondent and legislative liaison. Motion carried.

Consent Agenda

a. Agenda

b. Minutes of the special meeting and regular meeting on April 18, 2018.

c. Treasurer's Report: As of April 30, 2018, the total balance of all district funds was \$3,746,781.26.

- d. Vouchers: Addendum to the April general fund voucher list including checks numbering 35187 to 35214 and ACH payments in the amount of \$220,425.44; and the May general fund voucher list including checks numbering 35215 to 35320 and ACH payments in the amount of \$353,646.59.

Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to approve the consent agenda items. Motion carried.

Appearances Before the Board

None.

Business

- a. Board of Education Committee Assignments
If any Board member would like to change their committee assignment, let Mr. Yingst know. Committee appointments will be acted on at the next meeting.
- b. Appointment of Representative to 2018 CESA 11 Annual Convention
Motion made by Ms. Martin and seconded by Mrs. Richardson to appoint Mr. Weisenbeck as the district's representative to the CESA 11 annual convention in June. Motion carried.
- c. 2018-2019 Breakfast and Lunch Prices
Our breakfast and lunch prices are within the Federal guidelines so no price increase is necessary for 2018-19. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to keep breakfast and lunch prices the same for 2018-19. Motion carried.
- d. Resolution Authorizing the Borrowing of Not to Exceed \$1,000,000; and Providing for the Issuance and Sale of General Obligation Promissory Notes
Motion made by Mrs. Richardson and seconded by Mr. Poeschel to authorize the borrowing of not to exceed \$1,000,000 and provide for the issuance and sale of general obligation promissory notes. Motion carried by a unanimous roll call vote.
- e. Sale of Outdoor Bleachers at Football Field/Track
An offer was made by the Buffalo County Fair Association to purchase the bleachers at the football field/track for \$30,000. Motion made by Mrs. Hoyt and seconded by Mrs. Richardson to approve the sale of the bleachers to the Buffalo County Fair Association for \$30,000. Motion carried.
- f. Renewal of Technology Plan
The technology plan was reviewed and updated. Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the updated Technology Plan as presented. Motion carried.
- g. New Policy: 8660 – Transportation by Private Vehicle
Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve a new policy, Transportation by Private Vehicle. Motion carried.

Personnel

- a. Hires
 - i. MS/HS Special Education Teacher (2)
Administration recommended hiring Hailey Richardson as a middle/high school special education teacher. There was no name brought forward for the second position.
 - ii. Elementary School Teacher (2)
Administration recommended hiring Angilee Bovee and Sara Storter as elementary school teachers.
 - iii. MS English Teacher
There was no name brought forward for the middle school English teacher.

Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the recommendations to hire Hailey Richardson, Angilee Bovee and Sara Storter for the 2018-19 school year. Motion carried.

- iv. 2018-2019 Fall and Winter Coaches
- v. 2018-2019 Advisory and Co-Curricular Assignments
Motion made by Mrs. Hoyt and seconded by Mrs. Richardson to approve the 2018-2019 fall and winter coaches and advisory and co-curricular assignments as presented. Motion carried.

b. Resignations

- i. Elementary School Teacher
Jackie Butkovich, elementary school teacher submitted a letter of resignation effective at the end of the 2017-18 school year.
- ii. Middle/High School Special Education Teacher (3)
Jennifer McFadzen, Mandy Redemann, and Scott Serum, middle/high school special education teachers, submitted letters of resignation effective at the end of the 2017-18 school year.
- iii. Elementary School Special Education Aide
Marie Montgomery, elementary school special education aide submitted a letter of resignation effective at the end of the 2017-18 school year.

Motion made by Mrs. Richardson and seconded by Mr. Poeschel to accept all of the resignations. Motion carried.

c. Retirements

- i. Middle School Science/Reading Teacher
Tim Hartmann, middle school science/reading teacher submitted a letter of intent to retire at the end of the 2017-18 school year.
- ii. Middle/High School Library Aide
Linda Weisenbeck, middle/high school library aide submitted a letter of resignation effective at the end of the 2017-18 school year.
- iii. Elementary School Teacher
Mary Seyer, elementary school teacher submitted a letter of intent to retire at the end of the 2017-18 school year.

Motion made by Mr. Weisenbeck and seconded by Mrs. Hoyt to accept all of the retirements. Motion carried.

Committee Reports

a. Facilities, Transportation, and Finance

- i. Memorandum of Understanding with City of Durand for a School Resource Officer
The memorandum of understanding would allow for the presence of a police officer at the middle/high school. Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to approve the Memorandum of Understanding with the City of Durand for a school resource officer. Motion carried. The City Council will review the memorandum of understanding and take possible action next week.

Administrative Reports

a. Greg Doverspike, District Administrator

- i. 2018-2019 Budget
As of now, we still have a balanced budget for 2018-2019, however, changes in staff and health insurance elections could have an effect on the budget.
- ii. Update on Bauer Built Sports Complex
Progress at the Bauer Built Sports Complex is going well. Excavating is underway and installation of underground utilities and a water main will be starting soon.

Recognition of donors for the sports complex will be in the form of columns rather than a wall.

iii. CVTC Dual Partnership Award

Durand High School has once again received the Dual Partnership Award from Chippewa Valley Technical College. The award is for the transcribed credit opportunities we offer.

iv. Disposal of Surplus Items at Bauer Built Sports Complex

There have been some inquiries about the Wayne Field sign at the football field. The consensus of the Board was to give the sign to Jim Wayne.

b. Bill Clouse, Middle/High School Principal

Congratulations to students and staff for being ranked as the #71 high school in the State of Wisconsin by U.S. News & World Report.

c. Erika Johnson, Elementary Principal

d. Barb O'Brien, Curriculum Coordinator/Education Effectiveness

e. Michelle Zagozen, Director of Pupil Services

f. Roysen Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session 19.85(1)(c) and 19.85(1)(e)

Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to convene into executive session in accordance with §19.85(1)(c) and 19.85(1)(e). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Mrs. Hoyt and seconded by Ms. Martin to return to open session. Motion carried. Returned to open session at 7:20 p.m.

Take Action on Items Discussed During Executive Session

Motion made by Mr. Poeschel and seconded by Mr. Weisenbeck to approve the non-represented staff contracts for 2018-19 as presented. Motion carried.

Motion made by Mrs. Hoyt and seconded by Mr. Weisenbeck to approve the support staff salaries for 2018-19 with a 2.84% increase. Motion carried.

Motion made by Mr. Poeschel and seconded by Mr. Weisenbeck to approve a construction management contract with Market & Johnson for the football field/track project. Motion carried.

Motion made by Mr. Poeschel and seconded by Mr. Weisenbeck to approve a synthetic turf and shock pad contract with Midwest Sport and Turf. Motion carried.

Adjournment

Motion made by Mr. Weisenbeck and seconded by Mrs. Hoyt to adjourn. Motion carried.

Meeting adjourned at 7:23 p.m.

Secretary,



Linda Komro