

## MINUTES

### Regular Board of Education Meeting Wednesday, June 19, 2019, at 6:00 p.m. Board of Education Room at Durand Middle/High School

Board Members Present: Tammy Hoyt, Audrey Martin, Lori Myers, TJ Poeschel, Becky Richardson, Jason Weisenbeck, Bill Yingst

Administrative Staff Present: Bill Clouse, Greg Doverspike, Erika Johnson, Michelle Zagozen

#### Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

#### Pledge of Allegiance

#### Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

#### Consent Agenda

- a. Agenda
- b. Minutes of the regular meeting on May 15, 2019.
- c. Treasurer's Report: As of May 31, 2019, the total balance of all district funds was \$3,196,580.41.
- d. Vouchers: Addendum to the May general fund voucher list including checks numbering 37255 to 37299 and ACH payments in the amount of \$243,766.61; and the June general fund voucher list including checks numbering 37300 to 37397 and ACH payments in the amount of \$389,655.02.

Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve the consent agenda items. Motion carried.

#### Appearances Before the Board

There were no appearances before the Board.

#### Business

- a. 2019-2020 Board Meeting Schedule  
Motion made by Mrs. Richardson and seconded by Ms. Martin to approve the 2019-20 Board of Education meeting schedule presented with the exception to change the July meeting to July 24. Motion carried.
- b. Reading Specialist Update  
Mrs. O'Brien prepared a report on the district's reading program and it was included in the Board packet. The report shows the materials, assessment, and measurement tools used for reading. Our percent of students proficient in reading has consistently gone up.
- c. Transfer of Funds to Close Out Accounts for 2018-19  
Motion made by Mrs. Richardson and seconded by Ms. Martin to allow the transfer of funds between functions to close out accounts for 2018-19. Motion carried.
- d. 2019-20 Preliminary Budget  
A 2019-20 preliminary budget was presented based on what was passed by the Joint Finance Committee. Motion made by Mrs. Richardson and seconded by Ms. Martin to approve the 2019-20 preliminary budget as presented. Motion carried.
- e. Renewal with EMC for Property, Casualty, and Workers Compensation Insurance  
Motion made by Mr. Poeschel and seconded by Mrs. Hoyt to approve a renewal with EMC Insurance for property, casualty, and worker's compensation insurance. Motion carried.

- f. 66.0301 Agreement with Cluster A Schools for Membership  
Motion made by Mrs. Richardson and seconded by Mr. Poeschel to approve a 66.0301 Agreement with Cluster A Schools for membership. Motion carried.
- g. Extra-Curricular Salary Schedule Revision  
It was recommended to move the Academic Decathlon position to column C on the extra-curricular salary schedule due to the time demands of the position. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to move the Academic Decathlon position to the new column. Motion carried.
- h. AGR End of Semester Report  
Achievement Gap Reduction (AGR) replaced SAGE in grades K-3. Mrs. Johnson reported good progress is being made to meet goals and help kids achieve in the areas of reading and math.
- i. Out-of-State Travel  
A list of out-of-state travel requests for 2019-20 was presented. Motion made by Mr. Weisenbeck and seconded by Mrs. Richardson to approve the out-of-state travel requests as presented. Motion carried.
- j. Employee Handbook Addition
  - i. Employee Pay and Benefits – Distance Learning Stipend  
Administration recommended adding a distance learning stipend to employee pay and benefits as a way to encourage staff to teach a course via distance learning. The district is reimbursed a portion of the cost of the course from other school districts that enroll students into the course. Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to approve the addition to the Employee Handbook for a Distance Learning Stipend. Motion carried.

#### Personnel

- a. Resignations
  - i. Elementary School Paraprofessional
  - ii. High School Chemistry and Physics Teacher
  - iii. Varsity Wrestling Coach
  - iv. Title I Coordinator/Reading Specialist
  - v. Title I Teacher  
Julie Belz, elementary school paraprofessional; Nathan Pronschinske, high school science teacher; Tucker Sorenson, varsity wrestling coach; Melissa Linse, Title I coordinator/reading specialist; and Julie Webb, Title I teacher have each submitted a letter of resignation. Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to accept the resignations. Motion carried
- b. Retirement
  - i. Elementary School Paraprofessional  
Pam Rhiel, elementary school paraprofessional, has submitted a letter of her intent to retire. Motion made by Ms. Martin and seconded by Mrs. Hoyt to accept the retirement. Motion carried
- c. Hires
  - i. Elementary School Special Education Teacher
  - ii. Middle School Social Studies/Literature Teacher
  - iii. Elementary School 4K Paraprofessional
  - iv. Elementary School Special Education Paraprofessional (5)  
Administration recommended hiring Jenna Beyer for elementary school special education teacher; Tyler Schroyer for middle school social studies/literature teacher; Danielle Hagness for elementary school 4K paraprofessional; and Grace Hayden, Christina Rucker, Jayme Harm, and Jessica Prissel for elementary school special education paraprofessionals. No name was brought forward for the 5<sup>th</sup> special education paraprofessional position. Motion made by Mrs. Richardson and seconded by Mr. Weisenbeck to approve the hires. Motion carried.

### Administrative Reports

- a. Greg Doverspike, District Administrator
  - i. Update on State Budget Process and JFC Motion

Mr. Doverspike updated the Board on highlights of the Joint Finance Committee's budget.
  - ii. High Cost Transportation Aid

The district was awarded almost \$152,000 in high cost transportation aid, which is about half of what we were awarded last year.
  - iii. 2019-2020 Budget

This agenda item was covered under 2019-20 preliminary budget earlier in the meeting.
  - iv. Movie Night at Bauer Built Sports Complex

The movie, "The Greatest Showman", will be shown at the Bauer Built Sports Complex on Tuesday, July 9 at 7:30 p.m. No admission will be charged for the movie. Concessions will be available for purchase.
  - v. June 4<sup>th</sup> Professional Development

Ted Hayes, from the M3 Risk Management Department, presented to all staff, including staff from the Pepin County Sheriff's Department, Durand Police Department, and Durand Fire Department, on the morning of June 4 about school safety. He also did a walk-thru of both buildings with administration. He was impressed by the safety of our rooms due to the large amount of block walls and solid core doors we have, as well as some safety measures we already have in place.
- b. Bill Clouse, Middle/High School Principal
- c. Erika Johnson, Elementary Principal
- d. Barb O'Brien, Curriculum Coordinator/Education Effectiveness
- e. Michelle Zagozen, Director of Pupil Services
- f. Royson Snyder, Building and Grounds Supervisor

### Appearances Before the Board

There were no appearances before the Board.

### Executive Session

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to convene into executive session in accordance with §19.85(1)(c). Motion carried by a unanimous roll call vote.

### Motion to Return to Open Session

Motion made by Mr. Weisenbeck and seconded by Mr. Poeschel to return to open session. Motion carried. Returned to open session at 7:25 p.m.

### Take Action on Items Discussed During Executive Session


No action was taken during Executive Session.

### Adjournment

Motion made by Mr. Weisenbeck and seconded by Mrs. Hoyt to adjourn. Motion carried.

Meeting adjourned at 7:25 p.m.

Secretary,

  
Linda Komro