

## MINUTES

### Regular Board of Education Meeting Wednesday, November 16, 2016, at 6:00 p.m. Board of Education Room at Durand Middle/High School

Board Members Present: Amanda Bauer, Paul Hoch, Tammy Hoyt, Audrey Martin, Becky Richardson, Jason Weisenbeck, Bill Yingst

Administrative Staff Present: Bill Clouse, Greg Doverspike, Erika Johnson, Barb O'Brien, Michelle Zagozen

Student Representatives: Emma Hansen, Brett Ingli

#### Meeting Called to Order

Board President, Mr. Yingst, called the meeting to order at 6:00 p.m.

#### Pledge of Allegiance

#### Notice of Meeting

Mr. Doverspike stated that the meeting was properly noticed in all of the regular places per Board policy.

#### Consent Agenda

- a. Agenda
- b. Minutes of the budget hearing and regular meeting on October 26, 2016.
- c. Treasurer's Report: As of October 31, 2016, the total balance of all district funds was \$3,378,555.07.
- d. Vouchers: Addendum to the October general fund voucher list including checks numbering 32211 to 32234 and ACH payments in the amount of \$158,309.83; and the November general fund voucher list including checks numbering 32235 to 32359 and ACH payments in the amount of \$500,029.82; the building fund voucher list including checks numbering 1656 to 1658 and ACH payments in the amount of \$482,040.74; and the debt service fund voucher list including check number 261 in the amount of \$71,428.59.

Motion made by Mrs. Richardson and seconded by Mr. Hoch to approve the consent agenda items. Motion carried by a unanimous voice vote.

#### Appearances Before the Board

##### a. Student Council Representatives

Emma Hansen and Brett Ingli reported on recent student activities, including: the boys cross country team advanced to state for the first time in school history and placed third; the football team is conference champions; DHS Band and Colorguard are going on a trip to New York and will see the Broadway production of "Wicked" and will perform at the Rock and Roll Hall of Fame; 74 units of blood were collected at the bloodmobile; the Academic Decathlon team placed 10<sup>th</sup> at a local competition and this year's theme is World War II; seven students attended the sportsmanship conference in Elk Mound; DHS Warehouse, the new school store, will be open during power hour and nights of home events starting after Thanksgiving; student council members are selling tickets for a blanket raffle and the winner will be drawn during half-time at the game on December 2<sup>nd</sup>; students collected 74.2 pounds of candy for our troops; and \$1,140 was collected from the annual FFA corn drive.

##### b. New Staff Introductions

The following staff introduced themselves to the Board: Jen Roder, Alternative/Adult Education; Carly Pettingill, Elementary Art; Teri Van Dyke, English; Tricia Perau, Choir; Stephanie Hotujec, School Psychologist; Amy Clendenen, Elementary Special Ed; Izzy Cole, Speech & Language Pathologist; Melissa Linse, Title I Interventionist & Reading Specialist; Jordan Kurtz, Agriculture; Kayla Boebel, Science; Angilee Bovee, Long-Term Sub in Special Ed and 3<sup>rd</sup> Grade; Taylor Helminiak, 5<sup>th</sup> Grade; Ashley Drexel, Elementary Music; and Jenny Browne, High School Special Ed. Mark Fredrickson, Technology Education, was not able to

be present but had key chains made for the Board members that Jordan Kurtz handed out, and Barb O'Brien presented information on Sondra Ebling, 2<sup>nd</sup> Grade Teacher, who was not able to be present.

#### Committee Reports

##### a. Human Resource and Policy Committee

###### i. Neola Policy Update Technical Change

Administration went through policy updates with Stu Waller of Neola. No action is required.

###### ii. New Policies

1. 1130 – Conflict of Interest
2. 3230 – Conflict of Interest
3. 3440 – Job Related Expenses
4. 4230 – Conflict of Interest
5. 4440 – Job Related Expenses
6. 5230 – Release of Students to Authorized Persons
7. 6112 – Cash Management of Grants
8. 6114 – Cost Principles – Spending Federal Funds
9. 6116 – Time and Effort Reporting
10. 6325 – Procurement – Federal Grants/Funds
11. 7300 – Disposition of Real Property

Motion made by Mr. Weisenbeck and seconded by Ms. Martin to approve all policies as presented. Motion carried by a unanimous voice vote.

#### Personnel

##### a. Hires

###### i. 2017 Spring Sports Coaches

###### ii. Middle School Girls Basketball Coach

A list of coaching staff for baseball, golf, softball, and track was presented. Also recommended was Carrie Anderson for middle school girls basketball coach. Motion made by Ms. Bauer and seconded by Mrs. Richardson to approve all coaches as presented. Motion carried by a unanimous voice vote.

#### Administrative Reports

##### a. Greg Doverspike, District Administrator

###### i. WASB Convention

Please let Mrs. Komro know if you plan to attend the State Education convention so that registration can be made and hotel rooms finalized.

###### ii. Lions Club Spot Screening

Al Gould, Jim Mayo, and Terry Olson from the Durand Lions Club volunteered to screen children with a SPOT vision screener that basically takes a picture of the eyes. There were 226 three- to six-year old children screened and 23 of those children were given referrals for a professional eye exam.

###### iii. New Information on Tax Bills

There will be new information on the tax bills regarding the referendum. The bill shows the amount of the Fund 39 levy that exceeds the revenue cap but doesn't take into account the increased state aid received, so the amount will look inflated.

###### iv. 30<sup>th</sup> Anniversary Girls Basketball Game

There will be a celebration of the 30<sup>th</sup> anniversary of the girls basketball state championship games on Wednesday, December 28<sup>th</sup>. Details are being finalized.

Mr. Doverspike attended a health insurance meeting today and right now our claims rate is below 85% and the cooperative is at 89%, which is great news.

State Report Card results are out and both of our buildings significantly meet expectations.

- b. Bill Clouse, Middle/High School Principal
- c. Erika Johnson, Elementary Principal
- d. Barb O'Brien, Curriculum Coordinator/Education Effectiveness
- e. Michelle Zagozen, Director of Pupil Services  
Mrs. Zagozen wanted to thank the Lions Club for their help with vision screening at the Child Development Day for preschool children.
- f. Royson Snyder, Building and Grounds Supervisor

Appearances Before the Board

None.

Executive Session 19.85 (1)(c) and 19.85(1)(e)

Motion made by Mrs. Richardson and seconded by Mrs. Hoyt to convene into executive session in accordance with §19.85(1)(c) and §19.85 (1)(e). Motion carried by a unanimous roll call vote.

Motion to Return to Open Session

Motion made by Mrs. Richardson and seconded by Ms. Bauer to return to open session. Motion carried. Returned to open session at 6:49 p.m.

Take Action on Items Discussed During Executive Session

No action taken.

Adjournment

Motion made by Mrs. Richardson and seconded by Ms. Bauer to adjourn. Motion carried.

Meeting adjourned at 6:50 p.m.

Secretary,



Linda Komro